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PRIVACY POLICY

Lewis Hansen is a law firm. This Privacy Policy (“Privacy Policy”) explains how Lewis Hansen Pleshe LLC (“Lewis Hansen”, “we”, “us”, “our”) may collect, use and share information from or about you (“Licensee” or “you” or “your”) when you access and use our services or access our website, www.lewishansen.com (collectively the “Services”), which may link to or otherwise reference this Privacy Policy. By using the Services, you consent to the data practices described herein. As technology and circumstances change, we will continue to update, modify, and enhance this Privacy Policy for your benefit. It is your responsibility to review this Privacy Policy frequently and remain informed about any changes to it, so we encourage you to visit this page often.

Our Privacy Policy is our commitment to you to safeguard the personal and business information that we collect. All of our employees who have access to and/or are associated with the processing of personal information are obliged to respect the confidentiality of your personal information.

Our website provides information about the legal services we offer and other general information and resources. The content of this website does not convey legal, accounting, tax, or other professional advice of any kind. Your use of this site does not create a lawyer-client relationship between you and Lewis Hansen, nor will any information you submit to us via this site be considered a lawyer-client communication or otherwise be treated as confidential or privileged in the absence of a pre-existing express agreement by us to the contrary.

1. TYPES OF INFORMATION WE COLLECT

The website uses cookies to collect and store certain information about how you use the website. If you would like to manage how your browser uses cookies, you can change your browser's cookie setting by visiting the appropriate link below:

- Chrome: <https://support.google.com/chrome/answer/95647?co=GENIE.Platform%3DDesktop&hl=en>
- Safari: https://support.apple.com/kb/ph21411?locale=en_US
- Explorer: <https://support.microsoft.com/en-us/help/17442/windows-internet-explorer-delete-manage-cookies>
- Opera: <http://www.opera.com/help/tutorials/security/privacy/>
- Firefox: <https://support.mozilla.org/en-US/kb/enable-and-disable-cookies-website-preferences>

In general, you can visit our site without telling us who you are. However, you may voluntarily submit personal information including, but not limited to, your name, title, company, e-mail address, physical address, and phone number. If you contact us by phone, we may record the conversation and/or keep a summary of the call, as allowed by law. Other information you provide to us such as date of birth, photos, documents, etc. will be used as necessary to provide and accommodate legal services. We do not directly store payment information, but instead utilize third-party platforms for that purpose.

2. HOW WE USE YOUR INFORMATION

We may use the information collected for purposes such as:

- to respond to requests by clients, opposing parties, court staff, or as directed by the client;
- to otherwise fulfill the obligations to perform Services to you;
- to improve your experience and improve Services;
- to send information to you that we think may be necessary to represent you by text, email, or other means; or
- to send information to you regarding changes to our Services, Privacy Policy, or other legal agreements; and to meet legal requirements.
- We use this information to provide you with our Services; for example, to confirm your identity, contact you, inform you about legal services, or to invoice you. We also use this information to make sure that we comply with legal requirements.

We will not use, share, rent or sell aggregated or de-identified information about you for any purpose to any third parties. We will never sell your personal information to any third party except in the case of sale or transfer of all or part of our business or assets.

We may combine all the information we collect from or receive about you for any of the foregoing purposes.

We may maintain your credit card-related information once your Services have been processed via your credit card service provider for future usage, within a secured system. In the event of a chargeback, the credit card service provider will provide us with such information for the purpose of our evaluation of the chargeback request, including any protestations and or feedback issued by our company if we determine fraud has taken place. In the event of credit card fraud and similar defaulted payments, the credit card related information shall be used for collection-related purposes.

As noted above, we follow generally accepted industry standards to protect the personal information submitted to us, both during transmission and once received. No method of transmission over the Internet, or method of electronic storage, is 100% secure, however. Therefore, we cannot guarantee its absolute security. You make such transmissions of information, through our website or via email or other electronic transmittal, at your own risk.

3. HOW WE SHARE YOUR INFORMATION

We may share your information with:

- Law Enforcement Agencies, Regulators, Content Protection Organizations, Anti-fraud Coalitions, and other groups to:
 - protect our legal rights, privacy or safety, and that of our employees, agents, contractors, or other individuals;
 - protect the safety and security of other users of our Services;
 - protect against fraud or other illegal activity or for risk-management purposes;
 - respond to inquiries or requests from government, regulatory, law enforcement, or public authorities;
 - permit us to pursue available remedies, commence, participate in, or defend litigation, or limit the damages that we may sustain;
 - comply with the law including with subpoenas, search warrants, court orders, and other legal processes; or enforce applicable terms of service.
- Service providers that perform certain business-related functions on our behalf: including transaction fulfillment, payment processing, fraud prevention, technology services, case management software, and platforms, and identity management.
- In the event that Lewis Hansen is involved in a merger, acquisition, transfer of control, bankruptcy, reorganization or sale of assets, or diligence associated with such matters, we may sell or transfer the information described in this Privacy Policy as part of that transaction.

Mobile Phone Numbers:

- **Mobile Opt-In data will not be shared with other companies.**

- No mobile information will be shared with third parties/affiliates for marketing/promotional purposes or any other purpose. All other categories exclude text messaging originator opt-in data and consent; this information will not be shared with any third parties.
- Lewis Hansen does not engage in marketing over SMS/text messaging. Any text messaging with Lewis Hansen staff will be “direct” text messages; they will not be mass or marketing text messages.
- OPT IN CONSENT: By submitting your phone number, you are authorizing to send you text messages and notifications. Message/data rates apply. To stop receiving text messages from Lewis Hansen, Reply directly to the sender of any text messages from Lewis Hansen to instruct the sender to stop sending any text messages in the future to a message sent from us.
- We use third-party providers for business administration; network management, administration, and security; communications; contact management; customer relations, marketing, and estate planning, and we may share your information with such providers to effectuate cost-effective services to you.

4. LIABILITY FOR ACTS OF THIRD PARTIES

Lewis Hansen’s accountability for personal data that it receives in the United States under the Data Privacy Frameworks and subsequently transfers to a third party is described in the Data Privacy Framework Principles. In particular, we remain responsible and liable under the Data Privacy Framework Principles if third-party agents that it engages to process personal data on its behalf do so in a manner inconsistent with the Principles, unless we prove that we are not responsible for the event giving rise to the damage.

Although Lewis Hansen will use all reasonable efforts to safeguard the confidentiality of the Registration Data, transmissions made by means of the Internet cannot be made absolutely secure. Lewis Hansen will have no liability for disclosure of Registration Data due to errors in transmission or unauthorized acts of third parties.

5. CHILDREN

Our Services are not directed at children. We do not knowingly collect information from children under the age of 18. If you are a parent or guardian and believe your child has provided us with personal information without your consent, please contact us at reception@lewishansen.com so we may delete the information.

6. YOUR RIGHTS AND CHOICES

- Communication Preferences and Opt-outs: You may unsubscribe from our email newsletters or promotional emails by following the opt-out instructions contained in

the email, if Lewis Hansen should commence such emails in the future. You cannot unsubscribe from service-related, transactional, or emails related to your Services.

- **Cookies and Similar Technologies:** We use cookies and other tracking technologies (e.g., web beacons, pixels, ad tags and device identifiers) when you contact us through our website, to recognize you and/or your device(s) on, off and across different Services and devices and to assist the functionality of other tools, services, research, analytics, and internal operations. In the future, we may also choose to use cookies and other tracking technologies for other purposes such as contextual advertising.
- **Access, Correction, and Deletion:** You may request access to correct, update, or delete all your personal information by emailing reception@lewishansen.com. We will respond to your request within 30 days.

7. LOCATION OF YOUR INFORMATION

Lewis Hansen is located in the United States. We cannot contemplate a circumstance where your information may be transferred to or from other countries. If it should be, though, we will take steps to ensure that your information receives an appropriate level of protection.

International Data Transfers Using the Model Clauses: Lewis Hansen relies on the Model Clauses set forth by the European Commission for intercompany transfers of personal data from the EEA to our data centers located outside of the EU. Lewis Hansen also has in place model clauses with any third-party vendors or partners to whom it may pass personal information.

8. DATA PRIVACY FRAMEWORK NOTICE FOR INDIVIDUALS IN THE EU, UK, AND SWITZERLAND

Lewis Hansen complies with the EU-U.S. Data Privacy Framework program (EU-U.S. DPF), the UK Extension to the EU-U.S. DPF, and the Swiss-U.S. Data Privacy Framework program (Swiss-U.S. DPF) as set forth by the U.S. Department of Commerce.

Our organization is subject to the investigatory and enforcement powers of the Federal Trade Commission (FTC) to ensure compliance with privacy and data security laws.

Lewis Hansen has certified to the U.S. Department of Commerce that it adheres to the EU-U.S. Data Privacy Framework Principles (EU-U.S. DPF Principles) with regard to the processing of personal data received from the European Union in reliance on the EU-U.S. DPF and from the United Kingdom (and Gibraltar) in reliance on the UK Extension to the EU-U.S. DPF. Lewis Hansen, Inc. has certified to the U.S. Department of Commerce that it adheres to the Swiss-U.S. Data Privacy Framework program Principles (Swiss-U.S. DPF

Principles) with regard to the processing of personal data received from Switzerland in reliance on the Swiss-U.S. DPF. If there is any conflict between the terms in this privacy policy and the EU-U.S. DPF Principles and/or the Swiss-U.S. DPF Principles, the Principles shall govern. To learn more about the Data Privacy Framework (DPF) program, and to view our certification, please visit www.dataprivacyframework.gov.

Pursuant to the Data Privacy Framework, EU, UK, and Swiss individuals have the right to obtain our confirmation of whether we maintain personal information relating to you in the United States. Upon request, we will provide you with access to the personal information that we hold about you. You may also correct, amend, or delete the personal information we hold about you. An individual who seeks access, or who seeks to correct, amend, or delete inaccurate data transferred to the United States under the Data Privacy Framework, should direct their query to reception@lewishansen.com. If requested to remove data, we will respond within a reasonable timeframe.

We will provide an individual opt-out choice, or opt-in for sensitive data, before we share your data with third parties other than our agents, or before we use it for a purpose other than which it was originally collected or subsequently authorized. To request to limit the use and disclosure of your personal information, please submit a written request to reception@lewishansen.com.

In certain situations, we may be required to disclose personal data in response to lawful requests by public authorities, including to meet national security or law enforcement requirements.

In compliance with the EU-US Data Privacy Framework Principles, Lewis Hansen, Inc. commits to resolve complaints about your privacy and our collection or use of your personal information transferred to the United States pursuant to the DPF Principles. European Union, Swiss and United Kingdom individuals with DPF inquiries or complaints should first contact:

Lewis Hansen LLC
230 South 500 East, Suite 380
Salt Lake City, Utah 84102
Email: reception@lewishansen.com

Lewis Hansen has further committed to refer unresolved privacy complaints under the DPF Principles to an independent dispute resolution mechanism, Data Privacy Framework Services, operated by BBB National Programs. If you do not receive timely acknowledgment of your complaint, or if your complaint is not satisfactorily addressed, please visit <https://bbbprograms.org/programs/all-programs/dpf-consumers/ProcessForConsumers> for more information and to file a complaint. This service is provided free of charge to you.

If your DPF complaint cannot be resolved through the above channels, under certain conditions, you may invoke binding arbitration for some residual claims not resolved by other redress mechanisms. See <https://www.dataprivacyframework.gov/s/article/G-Arbitration-Procedures-dpf?tabset-35584=2>.

9. HOW WE PROTECT YOUR INFORMATION / HOW LONG WE KEEP YOUR INFORMATION

We maintain procedural, technical, and physical safeguards for the Services to help protect against the loss, misuse, or unauthorized access, disclosure, alteration, or destruction of the information you provide via the Services. These safeguards vary depending upon the sensitivity of the information we collect and store. Please be aware that no security solutions are infallible.

We will keep your information only for as long as it is necessary to fulfill the purposes described above unless longer retention is required or permitted by law, after which we will delete or anonymize it. The period we keep your information will vary depending on your interactions with the Services. For example, depending on the type of Services you use, we may retain your account data for a reasonable period of time after your last activity or after you stop paying for the relevant services. This is to enable you to easily come back and resume service again. We may also keep a record of correspondence with you relating to the Services you use, for example, if you have made a complaint, for as long as is necessary to protect us from a legal claim. Similarly, while Lewis Hansen does not engage in email marketing, we will keep a record of your email address.

10. LINKS TO THIRD PARTY WEBSITES

You acknowledge that Lewis Hansen does not engage with third parties or third party website; if Lewis Hansen provides links to third party websites, it is not responsible for the content of such third-party websites or their terms, conditions, or privacy policies. You acknowledge that you must carefully review the terms, conditions, and privacy policies of all websites prior to using said third party websites and you assume all risk of using third-party websites. Furthermore, you understand and agree to not hold Lewis Hansen responsible for any third-party content provided on the Lewis Hansen Services that may infringe on intellectual property rights, rights of privacy or publicity, or any rights of any nature in any jurisdiction.

11. SOCIAL MEDIA FEATURES AND WIDGETS

Our website may from time to time include Social Media Features (such as links or buttons to Facebook or LinkedIn) and/or Widgets (interactive mini-programs that run through our

website). Social Media Features and Widgets are either hosted by a third party or hosted directly on our Site. The third parties that own these Social Media Features and Widgets may collect your IP address and which page(s) you are visiting on our website and may set a cookie to enable the Feature or Website to function properly. Your interactions with these Social Media Features and Widgets are governed by the privacy policy of the company providing it.

12. UPDATES TO OUR PRIVACY POLICY

We may update this Privacy Policy to reflect changes to our information needs and practices. If we make any material changes, we will notify you before these changes come into effect at the email address specified in your account or via a notice on this website. We encourage you to periodically review this page for the latest information on our privacy practices and to always remind your Users of changes to our Privacy Policy.

13. PERSONAL DATA OF CALIFORNIA RESIDENTS

This section describes how Lewis Hansen, a Utah limited liability company, manages Personal Information of California residents under the California Consumer Privacy Act ("CCPA") and amended by the California Privacy Rights Act of 2020 ("CPRA").

This section does not apply to information that is: exempted from the scope of the CCPA; collected in a business context to perform due diligence, provide services to, or receive services from a company or organization; personal information we collect, use, and share on behalf of our clients as a 'service provider' in relation to the CCPA.

In reference to the CCPA, California privacy rights include:

- *Right to Nondiscrimination.* You can exercise the rights described in this section free from discrimination prohibited by the CCPA.
- *The Right to Know.* This is information you can request following how we have collected and used your personal information during the past 12 months regarding categories: of the personal information we have collected; sources from which we have collected the personal information; third parties with whom we share the personal information; personal information that we sold or disclosed for a business purpose; third parties to whom the personal information was sold or disclosed for a business purpose; and business or commercial purpose for collecting or selling personal information.
- *Right to Know Access.* You can request a copy of the personal information that we have collected about you over the past 12 months.
- *Right to Deletion.* You can ask us to delete personal information that we have collected from you.

- *Right to Opt-Out.* You have the right to opt-out of any sale of your personal information as defined in the CCPA.

You can exercise your rights under the CCPA. To start we would need to verify your identity and confirm your California residency in order to process your information, access, and manage deletion requests. We may require you to provide to Lewis Hansen a government-issued ID or other applicable identification, give a written declaration as to your identity under penalty of perjury, and provide any other additional information to confirm your request. Your request may be declined as permitted by law and is not absolute.

You may have an authorized agent make a request of your rights on your behalf upon confirmation of the agent's identity and our receipt of a valid copy of a power of attorney given to your agent pursuant to California Probate Code. You may also provide your agent with written and signed permission to exercise your CCPA rights, we may require additional information to process such requests to validate your identity as described above.

The categories of personal information we collect, use, and disclose are referenced in the above sections and may include:

- Identifiers (not including online identifiers), first and last names, email addresses, phone numbers, avatars, company name, company role, social media profile information, photo and document signatures.
- Online Identifiers, such as operating system, version number, manufacturer, hardware model, browser type, screen resolution, IP address, unique identifiers, and Lewis Hansen, Inc. custom identifiers.
- Financial information, such as credit card information, billing and mailing address, and other payment-related information.
- Commercial information, such as records for transactions and services requested.
- Internet or network information, such as website history before or after visiting Lewis Hansen services, navigation paths between pages or screens, session time and dates, time spent on a page or screen, activity status (last contacted, last heard from, first time seen, last time seen), clicked links, language preferences, pages viewed, tags applied within customer accounts, and other information about your interaction with our services, including information related to cookies.
- Geolocation data, such as location information associated with your IP address.
- Professional or employment information, such as your job title, organizational information, or business affiliation details.
- California Customer Records, such as financial information, commercial information, and professional or employment information.
- Sensory information, such as photos, videos and other imagery you choose to submit in our services.
- Inferences, such as those based on the above information to create a profile for your preferences, characteristics, and behavior.

Your personal information is not sold in the typical sense. We do not presently engage in marketing over text or email. Like many other companies, we may in the future use advertising services that personalize ads based on your interests from information collected through cookies or other similar technologies about your activity on our service or other online/offline services.

The above summary of this section is how we may collect, use, and share personal information describes our best practices for the 12 months preceding the effective date of this notice.

14. CONTACT

If you have an inquiry or complaint about this privacy policy or our privacy practices, please feel free to contact us:

Lewis Hansen LLC
230 South 500 East, Suite 380
Salt Lake City, Utah 84102
Email: reception@lewishansen.com